



REXEL

OFFICE PRODUCTS (PTY) LTD

— Work With Confidence —

Technical Services

For assistance, contact ☎ 011 226 3300 | 📞 079 782 9891 | ✉ service@rexelsa.co.za

Please have your machine serial number on hand





Version 1.0 January 2023

REXEL OFFICE PRODUCTS FAULT REPORT

| | |
|------------------|-------|
| Owner of Machine | DATE: |
|------------------|-------|

| | |
|-----------------|--|
| Contact Person: | |
|-----------------|--|

| | |
|------|-------|
| TEL: | CELL: |
|------|-------|

| |
|--------|
| EMAIL: |
|--------|

| | |
|--|--|
| Originally Purchased from Dealer/Reseller: | |
|--|--|

| | |
|----------------------------|--|
| Product Type & Model Name: | |
|----------------------------|--|

| | | | | | |
|----------------|--|--------------|-----|----|--|
| Serial Number: | | In Warranty: | Yes | No | |
|----------------|--|--------------|-----|----|--|

| | |
|----------------------------------|--|
| Condition of Machine on Receipt: | |
| Fault Description: | |
| | |
| | |
| | |

Kindly note that from the date of receipt of the machine at our premises it will take three to five working days to assess the repair cost and to issue a quotation.

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|----------------------------------|---|-----|--|
| 905015 | Collection, Delivery, Call out fee Within City Limits R200.00 Excl VAT | Yes | |
| 905010 | Collection, Delivery, Call out fee Outside City limits R500.00 Excl VAT | Yes | |
| Delivery and Collection Address: | | | |
| | | | |
| Carry In | Customer to deliver to Rexel Office Products and collect machine | Yes | |
| Rexel Office Products Address: | | | |
| | | | |

All Correspondence will be undertaken via email.

ACCESSORIES:

| | | | | |
|---------------|-----|--|----|--|
| Adapter/cable | Yes | | No | |
| Bin/Tray | Yes | | No | |

Customer Signature:

Rexel Signature:

Job Number: JQ-

Captured by: